



ASOIF OLYMPIC GAMES COMMITTEE

TERMS OF REFERENCE

1 Objectives and responsibilities

- 1.1 The ASOIF Olympic Games Committee (AOGC) is mandated by the ASOIF Council to assist the ASOIF members with common and collective matters in regard to the preparation and delivery of the Olympic Games and Youth Olympic Games. The AOGC collaborates closely with the ASOIF members, the International Olympic Committee (IOC), the Organising Committees of the Olympic Games (OCOGs) and relevant stakeholders.
- 1.2 In line with the ASOIF Strategy 2026-2032, particularly the pillar “Olympic Games Excellence”, the AOGC primarily fulfils its objectives by tracking issues related to the Games and seeking resolution on behalf of the ASOIF members. It is also involved in the consultation and review of key Games-related policies proposed by the IOC and the OCOGs.
- 1.3 The AOGC may also carry out other activities in line with its objectives, as mandated by the ASOIF Council.

2 Composition

- 2.1 The AOGC has between seven and 10 members, including the Chair, who collectively have appropriate skills and experience, and represent a broad spectrum of Summer Olympic sports to enable the AOGC to work towards its objectives.
- 2.2 All members are appointed for a term not exceeding four years. Members may be reappointed. With effect from 2026 as the starting date, members shall not serve more than eight years in total with up to four additional years if appointed as Chair.
- 2.3 The Chair of the AOGC is appointed by the ASOIF Council upon recommendation by the ASOIF President.
- 2.4 The Chair must have extensive experience and skills to be able to lead the AOGC. The Chair can be an individual that does not have any employed or appointed role within an ASOIF member.
- 2.5 The Chair, ASOIF President and ASOIF Executive Director have overall responsibility for membership of the AOGC.
- 2.6 Members of the AOGC are appointed on an ex officio basis, meaning that their AOGC role does not automatically continue if they leave any significant employed or appointed role that they have when joining the AOGC.

3 Quorum

- 3.1 The quorum will be 50% plus one of the AOGC membership.

4 Decision-making

- 4.1 Decisions of the AOGC shall be made by consensus and any such decision shall be recorded in the minutes.

5 Meetings and working method

- 5.1 The AOGC will meet as frequently as necessary to carry out its work, usually two to three times per year. Meetings are convened by the Chair, in consultation with the ASOIF Executive Director.
- 5.2 Meetings may take place in person, remotely or in a hybrid manner.
- 5.3 Any costs incurred for the attendance of the AOGC meetings shall be borne by the members' respective IFs.
- 5.4 If an AOGC member fails to attend two consecutive meetings without appropriate justification, their membership will be reviewed and may be terminated, as decided by the Chair in consultation with the ASOIF Executive Director.
- 5.5 The ASOIF President, ASOIF Executive Director and ASOIF staff have the right to attend the AOGC meetings.
- 5.6 Other individuals may attend the AOGC meetings at the invitation of the Chair and ASOIF Executive Director in an invitee capacity and without decision-making authority, such as:
 - 5.6.1 Representatives of the IOC
 - 5.6.2 Representatives of the OCOGs
 - 5.6.3 External experts who are supporting the AOGC's work
- 5.7 Other work and communication will be undertaken via conference call and e-mail, as required.
- 5.8 The agenda and working documents, as well as the minutes of the meeting, are prepared by the ASOIF administration at the request of the Chair. Any member may raise a subject for consideration on the agenda that they consider to be of importance to ASOIF members that is within the AOGC's scope of competence.
- 5.9 Minutes will be succinct in order to allow an understanding of the issues discussed and will include recommendations, decisions and action items. They will be approved by the Chair and then circulated to the AOGC.

6 Reporting

- 6.1 The AOGC will report on its activities to the ASOIF Council, including on its own work

plans and progress towards them.

- 6.2 The AOGC may provide periodic reports on its activities to the ASOIF members if required and if approved by the Chair.

7 Confidentiality and conduct

- 7.1 AOGC members and attendees of AOGC meetings should not disclose the substance of the papers or meetings.
- 7.2 The implementation of follow-up actions arising from the AOGC's decisions and recommendations, including any necessary external communication, shall be handled by the ASOIF Administration.

8 Budget

- 8.1 The budget for the activity of the AOGC will be determined by the ASOIF General Assembly on an annual basis.
- 8.2 The ASOIF Administration has delegated authority over the budget for the AOGC within limits agreed by the Council.